



**CITY OF LODI
COUNCIL COMMUNICATION**

AGENDA TITLE: Adopt Resolution Authorizing Transit Services Outside of Regular Service Operations for the Listed Annual Events and Authorize the Transportation Manager to Advertise to Determine if a Willing and/or Able Provider Exists for These Events

MEETING DATE: June 21, 2006

PREPARED BY: Public Works Director

RECOMMENDED ACTION: That City Council adopt a resolution authorizing transit services outside of regular service operations for the annual events listed below and authorize the Transportation Manager to advertise to determine if a willing and/or able provider exists for these events in accordance with the Policy for Use of Transit Service Outside of Regular Operations.

BACKGROUND INFORMATION: At the June 16, 2004 meeting, the City Council adopted policies and procedures for the use of transit services outside regular operations. Included in the adopted policy was specific language identifying the procedure for utilizing the City's transit services for public service events. The policy calls for the City's Transportation Manager to advertise not only in the local newspapers, but additionally to notify national trade organizations to determine if any other operator is willing and/or able to perform the service. To expedite this process, it has been recommended (and included in the policy) to do one general advertisement each year and should no provider be interested, the City's transit service may provide those services at the fully-allocated rate. An administrative fee of \$50 per event would be charged to cover the annual advertisement. The current fully-allocated rate (contract cost plus maintenance, depreciation, etc.) is \$60 an hour per bus. The rate is subject to change pending recalculation of cost following the single audit.

The following is a list of annual events for which transit service has been previously requested:

Sandhill Crane Festival	Parade of Lights
4 th at the Lake (formerly Ooh Ahh)	Grape Festival
Leadership Lodi (various days)	Lodi Centennial Events
Hutchins Street Square Performances	Storm Drain Detectives
Adult Day Care to Micke Grove Park	Assorted City Department and Council Events
Visitor and Conference Bureau Media Day	ZINFEST

FISCAL IMPACT: All services provided will be charged at the fully-allocated rate. There should not be any fiscal impact on the Transit fund.

FUNDING AVAILABLE: None required. All services will be billed in accordance with the adopted City policy.


Richard C. Prima, Jr.
Public Works Director

Prepared by Tiffani M. Fink, Transportation Manager
RCP/TMF/pmf

APPROVED: 
Blair King, City Manager

RESOLUTION NO. 2006-116

A RESOLUTION OF THE LODI CITY COUNCIL AUTHORIZING
TRANSIT SERVICES OUTSIDE OF REGULAR SERVICE OPERATIONS
FOR THE LISTED ANNUAL EVENTS AND FURTHER AUTHORIZING
THE TRANSPORTATION MANAGER TO ADVERTISE TO DETERMINE
IF A WILLING AND/OR ABLE PROVIDER EXISTS FOR THESE EVENTS

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NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council does hereby authorize transit services outside of regular service operations for the following listed annual events should no other provider be available:

Sandhill Crane Festival	Parade of Lights
4 th at the Lake (formerly Ooh Ahh)	Lodi Grape Festival & Harvest Fair
Leadership Lodi (various days)	Lodi Centennial Events
Hutchins Street Square Performances	Storm Drain Detectives
Adult Day Care to Micke Grove Park	Assorted City Department and Council Events
Visitor and Conference Bureau Media Day	ZINFEST

BE IT FURTHER RESOLVED that the Lodi City Council hereby authorizes the Transportation Manager to advertise to determine if a willing and/or able provider exists for these events in accordance with the Policies and Procedures for the Use of Transit Services adopted by the City Council on June 16, 2004; and

BE IT FURTHER RESOLVED that the City of Lodi will do one general advertisement each year, and should no other provider be interested, the City's Transit Service may provide those services at the fully-allocated rate (\$60 an hour per bus); and

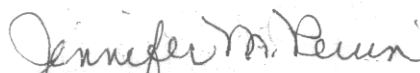
BE IT FURTHER RESOLVED that an Administrative Fee of \$50 per event be charged to cover the annual advertisement cost.

Dated: June 21, 2006

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I hereby certify that Resolution No. 2006-116 was passed and adopted by the Lodi City Council in a regular meeting held June 21, 2006, by the following vote:

AYES:	COUNCIL MEMBERS – Beckman, Hansen, Johnson, Mounce, and Mayor Hitchcock
NOES:	COUNCIL MEMBERS – None
ABSENT:	COUNCIL MEMBERS – None
ABSTAIN:	COUNCIL MEMBERS – None


JENNIFER M. PERRIN
Interim City Clerk